



SCOTTISH MICROBIOLOGY ASSOCIATION Autumn Meeting 2026

Friday 30th & Saturday 31st October 2026

MacDonald Resort Hotel,
Aviemore, PH22 1PN

<https://www.macdonaldhotels.co.uk/aviemore>

Free Paper Session

Invitation to submit Short Paper Presentation

Submissions must be received by

5pm Friday 02/10/2026

We would like to encourage the oral presentation of original work during a free paper session scheduled for the Saturday morning at the Autumn 2026 meeting. This is always a valuable experience for the presenter and is well received by the delegates.

SMA members are invited to submit a short paper oral presentation of 10 minutes, which may cover original research, quality improvement, audit, or a case report. Those accepted to present a short paper will receive free registration for the meeting, so any registration fees paid will be refunded to the presenter.

The best* short paper presented by a non-Consultant grade SMA member (as at 31/10/2026) will be awarded a prize of up to £600 towards registration accommodation and travel at a relevant* national or international meeting (there is a 2 year time limit to spend the prize).

Short paper presentations will be judged based on originality, description of methodology (either research or diagnostic), clarity of presentation of results, and quality of discussion.

Please complete this registration & short paper application form and email it to

- Scottishmicrobiology@gmail.com

Or

- **Post to** Audrey Hutchison (Medical Secretary), Department of Microbiology, North laboratory, Victoria Hospital, Hayfield Road, Kirkcaldy, KY2 5AG

***The Early bird rates will only apply to applications when payment is received in full by 17.00 Friday 02/10/26**
Final deadline for receipt of registration forms and payment: 17.00hrs Friday 09/10/26



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Presenter's Name			
Job Title on 31/10/26			
Address			
Email address			
Place of Work i.e. NHS Fife			
Phone			
SMA Member	YES /NO	SMA Membership number	

24 hr rate Includes 30/10/26 Dinner, Bed & Breakfast & 31/10/26 Day rate & Lunch				
	SMA Member		Non member 24hr rate cost Final booking received by 1700hrs 09/10/26	Total cost of booking
	Early Bird Payment received by 17.00hrs 02/10/26	Final Late booking Payment received by 1700hrs 09/10/26		
Single occupancy	☐ £95 per person	☐ £145 per person	☐ £273 per person	£
Twin occupancy	☐ £65 per person	☐ £95 per person	☐ £198 per person	£
Double occupancy	☐ £65 per person	☐ £95per person	☐ £198 per person	£
Name of person you will be sharing with:				

Dinner Only Friday 30/10/26	Member Early Bird	Member Late booking	Non member	Total cost dinner only
	☐ £30 per person	☐ £35 per person	☐ £60 per person	£
Day rate ONLY Saturday 31/10/26	Early Bird	Late booking	Non member	Total cost Day only
	☐ £25 per person	☐ £35 per person	☐ £53 per person	£

Accompanying Partner – Non Member		Total Cost
Bed & Breakfast ONLY Friday 30/10/26 for accompanying partner (non-delegate) (Double occupancy)	☐ £85 per person	£
Dinner, Bed & Breakfast Friday 30/10/26 for accompanying partner (non-delegate) (Double occupancy)	☐ £145 per person	£
Family Room B&B ONLY Friday 30/10/26 for accompanying partner & children	☐ £90 per person	£
Family Room B&B & Dinner Friday 30/10/26 for accompanying partner & children	☐ £150 per person	£

Total cost of registration	£
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Dietary or additional requirements:	
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Application to present short paper submitted:	YES / NO
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Payment for registration will be fully refunded to short paper presentation applicants who present at the Autumn 2026 SMA meeting

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Payment: Please indicate how payment has been made

☐ Cheque

☐ Bank account transfer

Please use your SMA membership number as a reference for BACS payments. If you have not yet received your membership number, please use your initial & surname in the reference.

Cheques should be made payable to: **Scottish Microbiology Association** (please write your full name on the back)

Royal Bank of Scotland Account details:

Account Name: *Scottish Microbiology Association*

Sort code: 83-28-39

Account No: 00207401

BIC: RBOS GB 2L

IBAN: GB25 RBOS 8328 3900 2074 01

Please return completed registration forms to:

scottishmicrobiology@gmail.com

Audrey Hutchison (Medical Secretary)

Department of Microbiology, North Laboratory

Victoria Hospital, Hayfield Road, Kirkcaldy, KY2 5AG

Tel: 01592 648169

audrey.hutchison2@nhs.scot

Cancellation Policy:

- **Payment by BACs must be made at the time of booking; the SMA Treasurer will check payments have been received before confirmation of your booking will be issued.**
- The SMA reserves a set number of rooms at the conference hotel for which it is liable for full hotel rate payment regardless of occupancy. The room rates are heavily subsidised for SMA members so if rooms are cancelled and we are unable to fill them the SMA is still liable for payment of the full room rate.
- If the SMA is notified of your cancellation up to 4 weeks prior to the event a full refund will be given.
- If the SMA is notified of your cancellation less than 4 weeks prior to the event then no refund will be given unless the room can be reallocated, or the SMA does not incur a charge for the unoccupied room.
- Failure to notify the SMA of your cancellation will result in no refund. If a member repeatedly cancels with short notice (less than 4 weeks) or fails to attend the meeting the SMA council will review the member's future attendance at meetings.

Code of ethics and conduct for attendees at Scottish Microbiology Association conferences.

The SMA is proud and committed to support diversity and inclusivity in our membership and conferences.

Code of conduct:

1. All conference attendees and members of staff at the venue will be treated considerately and inclusively. This applies to in-person and electronic interactions.
2. Abuse, discrimination, bullying, intimidation, and harassment of any form are unacceptable. This includes but is not limited to behaviours related to gender identity, race, religion, nationality, sexual identity, and disability.
3. Diverse views and opinions will be communicated and received respectfully and without prejudice.
4. Speakers will disclose all potential conflicts of interest.
5. Scientific data presented will be free from fabrication, falsification, and plagiarism; and speakers will acknowledge all relevant contributors.
6. Explicit permission from presenters should be sought before posting photographs of presentations/slides online on social media.

Agreement to adhere to these behaviours is an absolute requirement for conference attendance and applies to Scottish Microbiology Association (SMA) members, invited speakers, and industry representatives.

Persons (including affiliated organisations) not adhering to this code can expect revocation of SMA membership and/or exclusion from future SMA conferences, as relevant.

Reporting of behaviour not consistent with this code: If possible, raise with SMA council member at the time. Alternatively, by e-mail to scottishmicrobiology@gmail.com. All such reports will be investigated by the SMA council.

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Presenter name	
Short Paper Title	

Short Paper Abstract (250 words)

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